



Northeastern Illinois Regional Crime Laboratory
Executive Board Meeting
Kildeer Police Department
September 26, 2019 at 3:00 p.m.

Present: S. Balinski (Kildeer PD), S. Husak (Lake Zurich PD), J. Dunne (Wheeling PD), G. Carpenter (East Dundee PD), M. Hornstein (Winnetka PD)

Also Present: P. Kinsey (NIRCL), M. Milford (NIRCL)

Absent and Excused: None

Call to Order:

The meeting was called to order at 3:00 p.m. by S. Husak

Approval of Minutes:

July 25, 2019 – General Membership Meeting

S. Balinski made a motion to approve the listed meeting minutes as presented. The motion was seconded by M. Hornstein. The motion carried.

Discussion of additional membership options:

S. Balinski informed the board the Round Lake Beach Police Department inquired if the NIRCL board would consider providing services on an as needed basis for major cases. The inquiry included a request to consider a separate fee structure for non-members. The board discussed the request at length. After consideration, the board was not in favor of creating a new fee structure for providing services to non-member departments.

Proposal of 401K plan options:

Director Kinsey informed the board upon further review of possibly transitioning to Merrill Lynch, it was determined they would be unable to provide the lab with the desired services. Director Kinsey said the lab will continue to explore other options.

Discussion of impacts of pending cannabis legislation on the lab and member agencies:

Director Kinsey said he recently attended a meeting with crime lab representatives from the Illinois State Police and DuPage County labs. ISP intends to have representation at the upcoming veto session in Springfield to express concern about the current cannabis legislation. Director Kinsey further advised the board the NIRCL has tours scheduled for local elected officials so they could get a better understanding of lab operations and the impact of processing cannabis under the current legislation.

Schedule Meeting dates for 2020:

The board established Executive Board Meeting dates for 2020. The dates are: 01/09, 03/26, 06/25, and 09/24. The meetings will be held at the Kildeer Police Department.

Other Business:

Director Kinsey informed the board an in-house audit was recently conducted at the lab. The audit revealed a reduced backlog in latent prints. Additionally, the audit led to record keeping improvements in the DNA section.

Director Kinsey and Chief Carpenter are exploring the possibility of using a new financial auditor. It has been several years since the lab has reviewed the services of an auditor and the exploration for change is simply being done as responsible stewardship.

Director Kinsey said the Park Ridge Police Department made a recent inquiry about the possibility of becoming lab members.

There was a brief discussion about whether the lab needed to be in a risk management pool for liability. The board felt this was not necessary.

Adjournment:

Motion by J .Dunne, second by S. Balinski to adjourn the meeting at 3:51 p.m.
Motion carried.