



Northeastern Illinois Regional Crime Laboratory
Board of Directors Meeting
Vernon Hills Police Department
March 21, 2019 at 12:00 p.m.

Present: C. Herdegen (Libertyville PD), S. Balinski (Kildeer PD), S. Husak (Lake Zurich PD), J. Dunne (Wheeling PD), M. Hornstein (Winnetka PD), B. White (Cook County SO), E. Guenther (Mundelein PD), P. Perlini (Grayslake PD), J. Brumlik (Winthrop Harbor), M. Simo (Morton Grove PD), G. Carpenter (East Dundee PD), J. Kozoil (Mount Prospect PD)

Also Present: P. Kinsey (NIRCL), M. Milford (NIRCL) J. Pavletic (Lake County SA)

Absent and Excused: G. Filenko (Round Lake Park PD), A. Scarpelli (Skokie PD), M. Kelley (Will County SO), J. Idleburg (Lake County SO)

Call to Order:

The meeting was called to order at 12:00 p.m. by P. Kinsey.

Approval of Minutes:

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S. Balinski made a motion to approve the listed meeting minutes as presented. The motion was seconded by E. Guenther. The motion carried.

FY 2020 laboratory budget:

Director Kinsey presented the FY 2020 lab budget. The budget reflects a total expense increase of 5.7% and a revenue increase of 6%. Total expenses are \$2,558,200. Director Kinsey provided a summary of various transaction lines within the budget and provided answers to questions. S. Balinski made a motion to approve the budget as presented. S. Husak seconded the motion. The motion carried.

Audit Engagement Letter:

Director Kinsey requested authorization of the Board to approve the FY19 Fiscal Audit engagement letter with Selden Fox. J. Dunne made a motion to authorize the engagement. That motion was seconded by S. Husak. The motion carried.

Laboratory Policy for analysis of cannabis vaping cartridges:

Director Kinsey informed the Board of submission and analysis expectations regarding vaping cartridges. Director Kinsey indicated if the only type of evidence collected was one or more cannabis cartridges, only one cartridge would be tested, regardless of the number collected. Director Kinsey further related if other scheduled drugs or more than 10grams of plant material are submitted with cannabis cartridges, the only circumstance in which one cannabis cartridge would be tested is if the cartridge was used as probable cause to collect the other drugs. Director Kinsey provided a memo to the Board members providing greater detail. Chief Deputy J. Pavletic provided perspective from the State's Attorney's Office with regard to prosecuting cannabis/vaping related offenses.

Laboratory/Staffing/ Update:

Director Kinsey informed the Board the laboratory added four new agencies and lost one during the year. The laboratory currently has 57 member agencies. Director Kinsey indicated item submission quantities remain unchanged.

With regard to staffing, Director Kinsey informed the Board there was one termination during the year. The position has since been filled. Another employee was repurposed into a different role. The laboratory is also attempting to fill a part-time position.

Other Business:

None.

Public Comment:

None.

Adjournment:

Motion by J. Dunne, second by G. Carpenter to adjourn the meeting at 1:05 p.m.
The motion carried.