



Northeastern Illinois Regional Crime Laboratory
Executive Board Meeting
Kildeer Police Department
January 10, 2019 at 2:00 p.m.

Present: S. Balinski (Kildeer PD), S. Husak (Lake Zurich PD), J. Dunne (Wheeling PD), M. Hornstein (Winnetka PD)

Also Present: P. Kinsey (NIRCL), M. Milford (NIRCL)

Absent and Excused: C. Herdegen (Libertyville PD)

Call to Order:

The meeting was called to order at 2:02 p.m. by S. Husak.

Approval of Minutes:

September 27, 2018 – Executive Board Meeting

S. Balinski made a motion to approve the listed meeting minutes as presented as one action. The motion was seconded by J. Dunne. The motion carried.

Discussion of Trustee Vacancies:

The Board discussed the two trustee vacancies created with the retirement of Chief K. Woodside of Gurnee and Lake County Sheriff M. Curran moving to the private sector. The board identified candidates who might be interested in serving or who have expressed an interest in serving as a trustee. S. Balinski volunteered to contact the prospective candidates to determine the possibility of becoming a trustee.

Personnel Update:

Director Kinsey informed the Board the lab was seeking to hire a part-time technician for firearms. Additionally, the lab was seeking to hire a latent print processing technician that is grant funded.

Membership Update:

Director Kinsey informed the Board Country Club Hills became a member of the lab on January 1st, 2019. Director Kinsey further advised the lab received an application for membership from Braidwood PD. The Board discussed the application and J. Dunne made a motion to approve membership of Braidwood PD with the lab. The motion was seconded by S. Balinski. The motion carried.

The Board discussed that DuPage County does not have a firearms analysis section and contracts with the lab on an hourly basis to process firearms. The rate is \$100.00 per hour. J. Dunne made a motion to continue providing the contract service to DuPage County for \$100.00 per hour. The motion was seconded by S. Husak. The motion carried.

Other Business:

The Board discussed appointing M. Hornstein of Winnetka to the Executive Board to fill an existing vacancy with the retirement of Chief R. Eddington of Evanston. J. Dunne made a motion to appoint M. Hornstein to the Executive Board. The motion was seconded by S. Balinski. The motion carried.

Adjournment:

Motion by S. Husak, second by S. Balinski to adjourn the meeting at 2:40 p.m.
Motion carried.