



Bulletin

To: Member Agencies
From: Executive Director Phil Kinsey
Date: April 9, 2020
Re: Laboratory Operations Update – **Evidence Intake through April 30th**

While there are state-wide shut-down orders in place, please make appointments to submit evidence.

- Please use the clerical@nircl.org email to make appointments.
- During this time, most appointments will be made on Tuesdays and Thursdays, but the lab can accommodate other times on a limited basis.
- Please schedule appointments a week in advance if possible.
- The laboratory has installed a sneeze guard at the front counter, but please bring *and wear* face masks while transferring evidence. The laboratory does not have a supply of masks that can be shared.

We all look forward to operations getting back to normal and greatly appreciate your patience in the meantime.

Should your agency encounter a critical situation in which the laboratory can be of help, laboratory staff stand ready to report.

Please do not hesitate to contact Phil Kinsey (pkinsey@nircl.org) (406) 493-8083) or Mark Milford (mmilford@nircl.org, (847) 362-0676 x103) if you need any assistance.