



**NIRCL BUDGET and PROJECTIONS - 04/03/20**

	FY20 Budget	FY20 Actual (12/31/19)	FY20 projected	FY21 Budget	Notes: Increases and decreases are from FY20 Budget to FY21 Budget (unless noted**)
<b>Revenues</b>					
Membership Contributions	\$ 2,128,171	\$ 1,428,083	\$ 2,161,033	\$ 2,254,597	5.9% increase
Butterfield Exp. Contributions	\$ 168,000	\$ 113,000	\$ 171,000	\$ 177,000	New members: Romeoville (Aug 2019), Evergreen Park and Rosemont (Mar 2020)
Interest / Investments	\$ 1,000	\$ 4,563	\$ 8,500	\$ 11,000	\$10,000 increase
Reimbursements	\$ -	\$ 1,885	\$ 680	\$ 1,200	
Forensic Services	\$ 1,000	\$ -	\$ -	\$ -	
DNA Grant older (2 CY)	\$ 112,360	\$ 88,315	\$ 88,315	\$ 96,218	
DNA Grant newer (2 CY)	\$ 195,351	\$ 110,845	\$ 195,000	\$ 282,487	
Coverdell Grant older (1 CY)	\$ 49,630	\$ 62,474	\$ 62,474	\$ -	
Coverdell Grant newer (1 CY)	\$ 24,445	\$ -	\$ 193,094	\$ 193,094	
Lab Drug Fee	\$ 25,000	\$ 18,890	\$ 25,000	\$ 25,000	
Lab Analysis DUI Fee	\$ 1,500	\$ 599	\$ 900	\$ 1,500	
Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	
<b>Total Revenues</b>	<b>\$ 2,706,457</b>	<b>\$ 1,828,654</b>	<b>\$ 2,905,996</b>	<b>\$ 3,042,096</b>	<b>12.4% increase</b>
<b>Expenses</b>					
Salaries	\$ 1,435,500	\$ 934,266	\$ 1,414,803	\$ 1,506,000	1 2.9% inc for current staff (1.6% IL cola, 1.3% merit/step), new FTE accts for 3.5% of the 6.4% total increase**
Excess Sick Time Wages	\$ 10,100	\$ 10,300	\$ 10,300	\$ 16,100	2 Additional employees exceeding threshold
Payroll Taxes (FICA)	\$ 107,400	\$ 69,676	\$ 109,020	\$ 115,209	1,2
Payroll Taxes (Unemployment)	\$ 3,000	\$ 40	\$ 2,436	\$ 4,021	
Retirement Contributions	\$ 143,200	\$ 93,426	\$ 141,480	\$ 158,130	1,2
Health Insurance	\$ 160,000	\$ 103,773	\$ 156,673	\$ 177,029	1
401K/Reimbursement Admin Fees	\$ 4,500	\$ 3,092	\$ 4,650	\$ 5,000	
Evidence Destruction Expenses	\$ 2,500	\$ 5,236	\$ 5,236	\$ 4,000	
Laboratory Maintenance	\$ 5,000	\$ 1,775	\$ 1,775	\$ 5,000	
Liability Insurance	\$ 25,000	\$ 26,088	\$ 33,668	\$ 33,700	Annual fluctuations, 2018 EE matter (IRMA?, looking elsewhere)
Accreditation	\$ 11,000	\$ 8,270	\$ 10,000	\$ 20,000	On-site accreditation assessment
Fiscal Audit	\$ 13,000	\$ 12,827	\$ 13,352	\$ 10,000	New auditor, \$3,000 decrease
Telephone	\$ 6,000	\$ 3,210	\$ 4,269	\$ 5,000	
Postage	\$ 2,500	\$ 2,146	\$ 2,854	\$ 3,000	
Contractual Services	\$ 70,000	\$ 45,297	\$ 60,245	\$ 70,000	
Legal Expenses	\$ 3,000	\$ (3,838)	\$ 1,500	\$ 3,000	
Office Supplies	\$ 23,000	\$ 20,086	\$ 26,714	\$ 30,000	
Laboratory Supplies	\$ 82,000	\$ 39,626	\$ 52,703	\$ 70,000	
IT Services	\$ 20,000	\$ 12,321	\$ 17,000	\$ 20,000	
DNA Supplies	\$ 170,000	\$ 114,867	\$ 170,000	\$ 170,000	80% grant funded
Professional Meetings	\$ 3,000	\$ 6,033	\$ 6,033	\$ 6,000	
Employee Training Programs	\$ 10,000	\$ 7,669	\$ 7,669	\$ 8,000	
E.T. Training Programs	\$ 1,000	\$ 209	\$ 209	\$ 500	
Books/Periodical /Membership	\$ 3,000	\$ 1,717	\$ 2,500	\$ 2,500	
Automobile Expenses	\$ 1,500	\$ 1,126	\$ 1,498	\$ 1,500	
Safety Supplies	\$ 2,000	\$ 250	\$ 500	\$ 2,000	
Annual Lab Meeting	\$ 1,500	\$ 1,287	\$ 1,287	\$ 5,000	
Incidentals	\$ 5,000	\$ 2,778	\$ 3,695	\$ 5,000	
Butterfield Rent	\$ 130,000	\$ 74,347	\$ 120,000	\$ 130,000	
Butterfield Utilities	\$ 15,000	\$ 8,825	\$ 20,000	\$ 22,000	
Butterfield Expenses	\$ 15,000	\$ 16,980	\$ 20,000	\$ 15,000	
Butterfield Garbage	\$ 1,500	\$ 918	\$ 1,221	\$ 1,400	
Butterfield Maintenance	\$ 5,000	\$ 4,607	\$ 4,607	\$ 5,000	
Intruments / Equipment	\$ 65,000	\$ 58,094	\$ 358,094	\$ 225,094	3 4
Butterfield Build Out	\$ 3,000	\$ 3,110	\$ 3,110	\$ -	
<b>Total Expenses</b>	<b>\$ 2,558,200</b>	<b>\$ 1,690,434</b>	<b>\$ 2,789,102</b>	<b>\$ 2,854,183</b>	<b>11.6% increase</b>
<b>Net Balance</b>	<b>\$ 148,257</b>	<b>\$ 138,220</b>	<b>\$ 116,894</b>	<b>\$ 187,913</b>	

Footnotes
1 - Budget lines impacted by new entry-level FTE
2 - Budget lines impacted by EE benefits updates
3 - 19 Coverdell grant solicitation opened 10/28/19 likely requiring purchase in FY20
4 - \$193,094 (19 CVDL CY2) + \$25,000 (std budget) + \$7,000 (new laboratory server)